

BOURNEMOUTH UNIVERSITY**UNIVERSITY BOARD****FRIDAY 4 NOVEMBER 2011 AT 8.30AM****The Boardroom, Fifth Floor, Poole House, Talbot Campus**

The attention of Board Members is drawn to paragraph 2.20 of Part II of the CUC "Guide for Members of Higher Education Governing Bodies in the UK (2009)" and the University's own Conflict of Interests Policy and Procedures concerning the declaration of personal interests in any matter under consideration by the Board or its Committees.

	<u>A G E N D A</u>	<u>Timing</u>	<u>Papers</u>
	<i>Welcome, Apologies and Declarations of Interest.</i>	8.30	Verbal report
1	MINUTES OF THE PREVIOUS MEETING (8 July 2011)	8.35-8.45	UB-1112-1-002
	1.1 Matters Arising (Chair)		
2	STRATEGIC MATTERS		
	2.1 The Business School (DVC-TMB & Prof Roger Palmer) (Presentation and questions)	8.45-9.05	UB-1112-1-003
	2.2 Estates Strategy Update (DVC-DW)	9.05-9.20	
	2.2.1 Site Acquisition in Lansdowne		UB-1112-1-004
	2.2.2 Dorchester House		UB-1112-1-005
	2.3 Strategic Planning Headlines (four themes) (VC)(Debate)	9.20-10.50	UB-1112-1-006
	BREAK (tea/coffee)	10.50-11.00	
3	STANDING REPORTS		
	3.1 VC's Report (VC)	11.00-11.30	
	3.1.1 BU Update (for information)		UB-1112-1-007
	3.1.2 National Student Survey (NSS) Results (DVC-TMB)		UB-1112-1-008
	3.1.3 Vision & Values launch and communication (for information)		UB-1112-1-009
	3.2 Students' Union Bournemouth University	11.30-11.50	
	3.2.1 SUBU Update (SUBU President) (for information)		UB-1112-1-010
	3.2.2 SUBU Constitution (SUBU President)(for approval)		UB-1112-1-011
	3.2.3 Education Act Code of Practice (Clerk to the Board)(for approval)		UB-1112-1-012
	3.3 Chair's Report	11.50-12.00	
	3.3.1 Chair's Action and Use of the University Seal (including Biomass Boiler)(for information)		UB-1112-1-013
	3.3.2 Membership (for approval)		UB-1112-1-014
	3.3.3 Appointment of Pro Chancellor and job specification (for approval)		UB-1112-1-015
	3.3.4 Any other matters – Schedule of University Events.		UB-1112-1-016

4	OPERATIONAL REPORTS & PROJECT UPDATES		
4.1	Hotel School Update (DVC-DW)	12.00-12.05	UB-1112-1-017
4.2	Financial Statements 2010/11 (for approval) and Subsidiary Company Accounts (to note) (DoF)	12.05-12.10	UB-1112-1-018
4.3	Annual Accountability Return (including internal and external audit reports and VFM report (for approval) (DoF)	12.10-12.15	UB-1112-1-019
4.4	Annual Report of the Audit, Risk & Governance Committee (Mr Lee, Chair of Audit, Risk & Governance Committee) (for information)	12.15-12.20	UB-1112-1-020
4.5	Review of the Establishment, Operation and Termination of Widget Co. (Mills & Reeve Report – previously circulated on 29 July) and Action Plan (EDoOD) (for information)	12.20-12.25	UB-1112-1-021
4.6	Review of Governance Arrangements for Subsidiary Companies: Update (EDoOD)(for information)	12.25-12.30	UB-1112-1-022
	4.6.1 Policy & Procedures for Related Companies (for approval)	12.30-12.35	UB-1112-1-023
4.7	Changes to Financial Regulations(for approval)	12.35-12.40	UB-1112-1-024
4.8	Review of Carbon Management Plan (for information) (DVC-DW)	12.40-12.45	UB-1112-1-025
4.9	Report from the Change Management Board (for information)(DVC-DW)	12.45-12.50	UB-1112-1-026
4.10	Performance Review for 2010/11 (KPIs) (DVC-DW)(for information)	12.50-12.55	UB-1112-1-027
4.11	Report of Review of BU Foundation (DVC-DW)(for information)	12.55-13.00	UB-1112-1-028
5	COMMITTEE REPORTS (FOR INFORMATION)		13.00-13.10
5.1	Audit, Risk & Governance Committee: (30 September 2011) (21 October 2011)		UB-1112-1-029 UB-1112-1-030
	5.1.1 Risk Register		UB-1112-1-031
5.2	Finance & Resources Committee (13 October 2011)		UB-1112-1-032
	5.2.1 Management Accounts for 2010/11		UB-1112-1-033
	5.2.2 Ethical Investment Policy		UB-1112-1-034
5.3	Enterprise & Commercialisation Task & Finish Group: (13 July 2011) (9 September 2011) (7 October 2011)		UB-1112-1-035 UB-1112-1-036 UB-1112-1-037
5.4	Senate (2 November 2011) (VC)		Verbal report

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| 5.4.1 | Changes to Senate Membership | UB-1112-1-038 |
| 5.5 | Research Ethics Committee (5 October 2011) | UB-1112-1-039 |
| 5.6 | Research & Enterprise Committee (19 October 2011) | UB-1112-1-040 |
| 5.7 | Remuneration Committee (7 July 2011) | UB-1112-1-041 |
| 6 | ANY OTHER BUSINESS | 13.10-13.15 |
| 7 | DATE OF NEXT MEETING
Friday, 27th January 2012, 9.30am, Boardroom. A dinner and presentation will take place on the evening of Thursday, 26th January from 6.00pm in 'The Retreat', Poole House. | |

A buffet lunch will be provided from 13.20pm. The planned CPD presentation on 2 topics – The Bribery Act and the role of trustees, plus Pay and Pensions – will be deferred to the January meeting.

The Thursday evening pre-dinner presentation will be on the Research Excellence Framework (REF).

**Noel DG Richardson
Clerk to the University Board,
October 2011**